EAST HERTS COUNCIL

COMMITTEE – 5/6/19

REPORT BY Helen Standen

REPORT TITLE: Acceptable Usage Policy 2019

WARD(S) AFFECTED:

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Purpose/Summary of Report

To guide all ICT users the boundaries of acceptable usage of ICT equipment an systems.

RECOMMENDATIONS FOR LOCAL JOINT PANEL: That: **Human Resources committee be advised that :**	
(A)	**the Local Joint Panel supportS the proposed Acceptable Usage Policy 2019**

1.0   Background

Following an ICT audit it was recommended that all ICT polices were rewritten. The acceptable usage policy if the policy ground work for all other ICT policies and protocols which will follow.

2.0   Report

Two separate ICT audits stated that our policies were not fit for purpose and recommended rewriting. This is the first ICT to be re-drafted and is the highest level policy related to all users of

ICT. The remaining policies are more specific to certain areas of ICT e.g. Mobile working.

The policy as detailed in **Essential Reference Paper B** aims to guide users as to the minimum acceptable behaviour in the usage of ICT equipment and systems, and attempts to guide towards good behaviour.

3.0   Implications/Consultations

Consultation has taken place with Unison representative and the policy has been approved by the Senior Leadership team.

3.1   Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

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